



Application for Degree Certificate

Regd. No.

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1. Name of the Candidate:
 (Capital Letters)

Surname:

Middle Name

Last Name:

2. Program:

PhD	M.Tech.	MBA	MCA	B.Tech.	BBA	BCA
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 (Tick the relevant block)

3. Branch : _____

4. Major Specialization: _____

5. Minor Specialization: _____

6. Address for Communication:

Name of the Candidate : _____ Father Name : _____
 Door No : _____ Street : _____
 City / Town / Village : _____ Mandal / TQ : _____
 District : _____ PIN code : _____
 State : _____ Mobile No : _____
 Mail id : _____

Receipt to be given to candidate by Jr. Assistant

Received the application for PhD/B.Tech/M.Tech/MBA/MCA/BBA/BCA Original Degree from _____
 (Student Name) Regd.No. _____

Fee paid :
Date :

Challana No :
Signature :
Name :
Dept. stamp. :

7. **Candidate's preference for obtaining the Original Degree** (Please Tick the appropriate box)

a) Convocation in Person - for students opting for this option, it is mandatory to report at Convocation hall by 8.00 AM on 04.08.2018. (Fee Rs.3000/-)

Boys has to maintain dress code of white kurta and white pyjama

Girls has to maintain dress code of white kurta and white salwar

b) Absentia - After the convocation from the university office (Fee Rs. 5000/-)

c) Absentia - Through Post (Fee Rs. 5000/-)

8. **Fee Particulars:** (Fee may be paid in form of Demand Draft drawn in favour of "VFSTR - Examination Account" 'Payable at Guntur') **OR** (Fee may be paid to examination account in form of chalana at UCO Bank, Vadlamudi.)

a) **Demand Draft No :** **Date:** **Amount:**
Issued Bank:

OR

b) **Chalana No :** **Date:** **Amount:**

9. **Enclosures to the application:**

a) Demand Draft / Chalana:

b) Photo copy of the Provisional Certificate*:

* If Provisional Certificate copy is not available, candidate has to submit his application in person and has to produce 'No dues certificate'.

The filled in application form along with necessary documents is to be submitted at the office of Controller of Examinations in person or by Registered Post / Speed Post.

Date:

Place:

Signature of the Student

To be filled to office of the Controller of Examinations

a) The candidate has fulfilled all the academic requirement for the award of degree of

_____ class.

and has secured_____

The Degree Certificate bearing No _____ is issued.

Application Processed by _____ Application Checked by _____.

Date:

Controller of Examinations

VU/EC/CIR/017/482(RK)